



204 South Street
Daytona Beach, FL 32114
www.avenues12recoveryhouse.com
386-265-4955

CONTRACT FOR MEMBERSHIP

Avenues 12 is a transitional facility for women who are recovering from alcohol and/or substance abuse. Members are subject to substance testing at any time while retaining their membership with Avenues 12. Violation of any policy or procedure outlined within this contract and any applicable subsequent amendments will result in disciplinary actions including, but not limited to, fines, fees, House restriction, and possible termination of membership. ***THE USE, AND/OR POSSESSION OF ILLEGAL / UNAUTHORIZED DRUGS AND/OR ALCOHOL IS GROUNDS FOR IMMEDIATE TERMINATION OF MEMBERSHIP.***

1. Upon Arrival

1. ***Member will provide personal identification in the form of a government issued photo I.D. and Social Security card.***
2. Member will commence a 30 day Probation Period.
3. Member will be expected to read and sign all forms for initial intake.
4. Member will be given a urine test.
5. Member will pay a non-refundable fee of \$390.00 which is for:
 - i. \$100.00 processing fee
 - ii. \$240.00 House Dues (covers initial two weeks of membership)
 - iii. \$50.00 Grocery Fee (covers initial two weeks of membership)

2. During Initial 30 Days of Membership

1. No visits with significant others (opposite or same sex) are permitted on or off the premises unless prior approval is received from House Management. Communication may be in the form of letters only.
2. The use of cellular phones is limited during the Probation Period, with consent from Management.
3. Member must be actively seeking employment or perform volunteer work from 9:00 a.m. to 3:00 p.m. Monday–Friday. Verification of activities is required.
4. Employment must be obtained within 14 days of initial date of membership at Avenues 12.
5. Curfew is promptly 10:00 pm.
6. Member may not have any overnight stays off premises.



7. Member must sign in and out when leaving, or arriving at, the House, and may only leave the premises with permission from Management.
8. Member must select a Home Group.
9. Member must select a Sponsor.
10. Member must schedule and attend a drug and alcohol evaluation.
11. A signature must be obtained for each AA/NA meeting attended daily.
12. A blackout, in reference to significant other, opposite or same sex, will be in effect during Probation Period.
13. Member will not receive a House key until all probation criteria have been met.
14. At the completion of initial 30 days of membership, a consultation with House Management will be required to determine the status of membership.

3. During Initial 90 Days of Membership

1. Member must attend a minimum of one AA/NA meeting daily for the initial 90 days of Membership. After 90 days, a minimum of 5 meetings per week is required. Attendance will be reviewed at each weekly House meeting.
2. No relationships for the 90 days for all new members.
3. Unrestricted use of a cellular phone will be permitted after 30 days if member is current with all Dues and all criteria have been met.

4. Financial Responsibility

1. Weekly Dues are **\$145.00** per week (this includes \$120.00 for rent and \$25.00 for food costs) and must be paid to Management by 6:00 pm each Friday night. If Dues are not paid by deadline, a late fee will be applied, and immediate restriction will be in force.
2. Advanced payments may be made for Dues and/or other charges.
3. ***The Director will establish a payment schedule should a Member fall behind in her Dues.***
4. In the event a Member falls behind, she will be allowed to keep \$30.00 per week until Dues are current. Member may face termination of membership if she fails to fulfill membership Dues.
5. There will be a \$30.00 fee for all returned checks.
6. Member agrees to present paycheck stubs to Management when paying Weekly Dues.

5. Employment Obligations

1. Member must be gainfully employed within 14 days of initial date of membership.
2. Member must be employed for a minimum of 32 hours per work, not to exceed 48 hours.



3. Members who receive disability or retirement payments agree to volunteer for a minimum of 30 hours per week, or spend a similar amount of effort attending school or vocational rehabilitation.
4. All Members must volunteer for community service a minimum of 2 hours per week.
5. Members are not permitted to seek employment in any establishment that serves alcohol.

6. Disruptive Behavior

1. Disruptive behavior is grounds for immediate termination of membership.
2. Disruptive behavior is defined as, but not limited to:
 - i. Threats of or acts of physical violence;
 - ii. Abusive/loud verbal behavior;
 - iii. Gambling;
 - iv. Destruction of House property;
 - v. Loud music, television or radio;
 - vi. Theft;
 - vii. Breaking confidentiality;
 - viii. Violation of House policy and/or procedure;
 - ix. Possession and/or use of illegal/unauthorized drugs, alcohol or weapons.
3. Members are expected to behave respectfully in regard to noise level at all times while on Avenues 12 property.
4. House Management will make any decisions regarding termination of membership and House policy and procedure changes.

7. Member Responsibilities

1. Members must respect the anonymity of all members. Member and House business is confidential and may only be discussed in the house.
2. Member must take responsibility for the completion of all aftercare as required by the referring treatment center, counselor, or probation officer/drug court. Release of information (consent form) must be completed.
3. A six month minimum commitment is required for membership completion.
4. Personal areas are subject to inspection at any time by Avenues 12 Management. Rooms are to be kept neat and clean, and Member's bed is to be made within 30 minutes of waking.
5. Member will be responsible for completing assigned chores. Manager or Chore Coordinator will assign chores.
6. On Wednesday at 7pm and Saturday at 11am all thorough house cleaning will be completed. House Manager/Chore Coordinator will inspect each Member's assigned chore and sign off on the chore check board. Each chore assigned must



be maintained daily by individual Members. Each Member is expected to plan her time accordingly in order to complete her individual assigned chore.

7. Attendance at the weekly House meeting is mandatory for all Members.
8. Member agrees to maintain a healthy personal hygiene protocol.
9. If Member suspects another member of using alcohol and/or illegal/unauthorized drugs, she is responsible to report it immediately to Management.
10. Member is to have no participation or involvement in any illegal activities. Immediate termination of membership will result. Avenues 12 will prosecute, or assist in the prosecution of, any Member that is involved in illegal activities.

8. Medicine

1. Member may not be prescribed narcotic medication.
2. Prescription medications must be properly labeled with Member's name, current date, and stored in original container.
3. Member must self-administer medication as directed or prescribed by physician.
4. Member may not discontinue medication for any reason without a physician's order.
5. Medication must be stored out of plain view from other Members.
6. Member is responsible for supplying a lock box for storing medications and to provide a key or combination to management.

9. Curfew

1. Following the Probation Period, House curfew will be:
 - i. Sunday – Thursday 11:00 pm
 - ii. Friday and Saturday 11:00 pm
2. Exceptions will be made only for employment-related reasons (verification will be required).

10. Visitors

1. All visitors must be pre-approved by Avenues 12 Management.
2. Visitors must have a minimum of 30 days continuous sobriety.
3. Visitors are allowed in the community area only. No visitor is permitted to enter any of the House bedrooms.

11. Telephone/Computer Use

1. Hours for use of the House phone/computer and all cellular phones are from 7:00am –10:00pm.
2. Long distance calls may be made on the House telephone.
3. Calls/computer use is limited to 15 minutes.
4. Call waiting must be answered at all times.



5. Cellular telephone use will be **restricted** for the first 30 days. Violation of this policy will result in the offending Member being placed on extended restriction and the loss of cellular phone privilege.
6. ***All Dues must be current and all criteria must be met in order for a Member to possess a cellular phone.***
7. Cellular phones will be confiscated if Member is placed on restriction for any reason. Cellular phone will be returned at the end of restriction.

12. Smoking

1. Smoking is **prohibited** at any time inside Avenues 12.
2. Smoking is permitted outside, in designated areas **only**.
3. Violation of this policy will result in immediate termination of membership.
4. Member agrees to empty all ashtrays into specifically assigned containers.

13. Overnight Stays

1. No overnight stays will be allowed for the initial 30-day Probationary Period.
2. Membership Dues must be current and all criteria must have been met for a Member to be granted permission for an overnight stay.
3. Member must request an overnight stay a minimum of 24 hours in advance.
4. Management must give verbal or written approval before Member may take an overnight stay.
5. One overnight stay per week is allowed unless pre-approved by House Management.
6. Overnight stays may not exceed 24 hours.
7. Member must pay a \$15.00 drug/alcohol screen deposit before leaving for an overnight stay.
8. Member must complete and submit an Overnight Stay Request Form to Management before leaving the premises.
9. Drug Court participants are not permitted to take an overnight stay.

14. Termination of Membership

1. A two-week notice is required prior to terminating membership with Avenues 12.
2. Member's personal areas must be thoroughly cleaned and be undamaged.
3. ***If Membership is terminated for any violation of contract, policy or procedures;***
 - i. ***Member agrees to vacate the premises immediately upon Management's request.***
 - ii. ***Member will remove all personal belongings from Avenues 12 property within three (3) days of termination.***



4. Member must agree to return any property of Avenues 12.
5. Prepaid monies ***will not*** be returned if Membership is terminated.
_____ (***Initial to indicate understanding***)
6. Member will agree to pay any and all outstanding Dues owed to Avenues 12.

This Contract and the policies and procedures are subject to change by the Director without prior notice, and at any time.

ACKNOWLEDGEMENT:

My signature below signifies that I have read, and understand, the terms and conditions set forth in this contract and I agree to abide by them.

Member's Signature

Date

Witness

Date